



703 NE 1<sup>st</sup> Street Gainesville FL, 32601 352.372.2549 x Ext512

## *Financial Consulting Services*

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# Request for Proposal

## Addendum #1

## Questions and Answers

### Important Dates

Release of RFP	Wednesday May 29, 2024
Submission of Questions	Wednesday June 19, 2024 to <a href="mailto:Ron@acha-fl.com">Ron@acha-fl.com</a>
Submission Deadline	Wednesday June 26, 2024 @4:00pm EST
	<b>Extended to Tuesday July 2, 2024 at 4:00pm</b>
Presentation to the Board of Directors	Wednesday July 3, 2024 @ 5:00pm EST

### Procurement Contact

Ronald Hall, Director of Operations 352-372-2549 x512 or [ron@acha-fl.com](mailto:ron@acha-fl.com)

## Questions and Answers

Please see the following questions and respective Answers as related to the RFP: Financial Consulting Services.

- Q. “For a small/woman owned financial consulting business that is operated solely out of a residential home, will the ACHA accept the homeowner’s general liability policy so long as the coverage limits are as specified (i.e., \$1,000,000) in the RFP?”
- A. No. The US Department of Housing and Urban Development (hereafter HUD) requires that the business have coverage under the business name in the minimum levels as stated in the RFP. Homeowner insurance policies do not generally allow for the proper extension of this liability coverage as required by HUD.
- Q. “Will the ACHA waive the requirement to be named as an additional insured on the homeowner’s general liability policy because it is a home based business and insurance carriers in Florida will not allow entities that do not have a financial interest in the home to be added?”
- A. No. HUD requires that the Authority not only be listed as “Additionally Insured” but also listed as a “Certificate Holder” on the insurance policy.
- Q. “Is the deadline for this procurement still Wednesday June 26, 2024?”
- A. Given our late notice in responding to these questions, **ACHA will be extending the deadline to Tuesday July 2, 2024 at 4:00pm**. If you have already submitted a quote and feel that the information noted in this addendum needs to be addressed in your quote, please send a new quote by the new deadline and note that it replaces the one previously submitted.

### **NOTE ON SUBMISSION REQUIREMENTS**

Submittal (starting on page 6 of the RFP)

We have been informed by The US Department of Housing and Urban Development that this procurement type must be submitted sealed. Therefore, an email submission will not be allowed under this RFP. Please submit all documents as noted in this section in a sealed envelope with “RFP – Financial Consulting Services” clearly written on the exterior of the envelope to:

Ron Hall, Director of Operations  
703 NE 1<sup>st</sup> Street  
Gainesville, FL 32601

ACHA is not responsible for delays in the receipt of your proposal regardless of form of delivery.