

**RFP Plumbing Maintenance Services**  
**Questions and Answers from Non-Mandatory Pre-Proposal Conference**  
**held on 5/16/2023 @10:00am**

- Q. Will there be more than one contract issued?
- A. Per the RFP on page 3 of 12, "The Alachua County Housing Authority contemplates the award of one (1) Maintenance Contract resulting from this solicitation". Further, "ACHA reserves the right to enter into contracts with multiple parties". Given the complexity of the RFP, ACHA will consider multiple contracts.
- Q. Plumbing prices continue to rise. If the awardee wants to extend the contract for an additional year, will there be a possibility to increase pricing?
- A. Per the RFP on page 3 of 12, "The term of the contract shall be one (1) year from date of award, with the option for four (4) additional one-year renewal periods for a total of five (5) years". Further, "ACHA understands that pricing changes frequently and will allow for trade wide percentage increases at the annual renewal". Requests for a percentage increase will require appropriate documentation before consideration of approval.
- Q. Should we provide documentation of what we can and cannot do?
- A. Yes, please provide as much documentation as needed to help the evaluation team determine your agency is a good fit under this RFP. If you have limitations, for instance gas certifications, then please note. The more information you provide the better we understand what you have to offer.
- Q. Do you have the pricing from the last contract?
- A. No, this is the first time ACHA has requested to contract with a plumber for an entire year.
- Q. What are the Insurance Requirements?
- A. The Insurance Requirements are listed in the packet in the forms section. If chosen, you will be asked to provide documentation of appropriate insurance coverage with ACHA listed as "Additionally Insured" prior to award. As noted on page 12 of 12 of the FRP, you are asked to provide proof of insurance with your submittal.
- Q. What all do I need to send in with my proposal?
- A. Please refer to page 12 of 12 of the RFP.
- Q. There are many properties listed in the RFP. Are we doing work in each one? What is the Scope per unit?

- A. As noted on page 2 of 12 of the RFP, “these services will be on as needed basis or as scheduled for modernization...”. ACHA does not currently have a scope that is set. However, we do anticipate the replacement of drain lines between the kitchen and bathroom walls in our Alachua units. A full scope and pricing will be arranged with the awarded party.
- Q. The Wage Rates provided in the RFP for plumbers seem low to mid of what is actually being paid. Why?
- A. The Maintenance Wage Rates provide are set by the Federal Government for this area. We understand that most plumbers make more per hour, these are minimums. Also remember, if the person picks up and uses any tool on the job, then they will be classified as a plumber and must be paid accordingly. Proof can be requested at any time. ACHA encourages contractors pay a living wage.
- Q. When are the bids due?
- A. As noted in the RFP on page 2 of 12, “Proposals shall be received until 4:00pm EST on Monday June 5<sup>th</sup>, 2023 at 703 NE 1<sup>st</sup> St Gainesville, FL 32601. Complete proposals may be mailed, emailed or hand delivered by the deadline noted above.” Please remember that ACHA is not responsible for delays regardless of the form of delivery and it is the responsibility of the proposer to ensure that their complete proposal is received on time. Late bids will not be opened or considered for award.

Thank you  
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