

Request for Proposals

HVAC Service Contract

The Alachua County Housing Authority is looking for a licensed HVAC contractor to provide monthly service on six Neighborhood Stabilization Project units located within Alachua County Florida. Interested parties should provide a detailed proposal stating what parts and services are covered and an additional cost structure for non-covered parts and labor. Awarded contractor will be provided an annual maintenance contract extendable for a maximum of 5-years. Interested parties must be licensed and insured. Please send the following information to Ron@acha-fl.com by Friday September 1, 2021 at 4:00pm.

- Business License
- Certifications for residential HVAC services
- Proof of General Liability Insurance
- Proof of Workman's Compensation Insurance or exemption
- DUNS# and/or FEIN#
- Pricing and full details as noted above for monthly HVAC services
- Pricing for initial service
- Pricing for non-covered items and labor

The Alachua County Housing Authority seeks the participation of Minority Business Enterprises (MBE), Women Business Enterprises (WBE), Small Business Enterprises (SBE) and local businesses. Please provide supporting documentation if you fall within any of these categories.

Questions regarding this request need to be sent to ron@acha-fl.com

Ron Hall



Director of Operations

352-372-2549 ext 512

Attachments: ACHA tax exemption form, Maintenance Wage Rate and unit address list



Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

DR-14
R. 01/18

85-8012589908C-1	03/31/2020	03/31/2025	COUNTY GOVERNMENT
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

ALACHUA COUNTY HOUSING AUTHORITY
703 NE 1ST ST
GAINESVILLE FL 32601-5304

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

DR-14
R. 01/18

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions about your exemption certificate, please call Taxpayer Services at 850-488-6800. The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

Maintenance Wage Rate Determination	U.S. Department of Housing and Urban Development Office of Labor Relations	HUD FORM 52158 (04/2005)
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Agency Name: Alachua County Housing Authority	LR 2000 Agency ID No: FL001A	Wage Decision Type: <input checked="" type="checkbox"/> Routine Maintenance <input type="checkbox"/> Nonroutine Maintenance
	Effective Date: 01/01/2020	Expiration Date: 12/31/2021

The following wage rate determination is made pursuant to Section 12(a) of the U.S. Housing Act of 1937, as amended, (public housing agencies), or pursuant to Section 104(b) of the Native American Housing Assistance and Self-determination Act of 1996, as amended, (Indian housing agencies). The agency and its contractors may pay to maintenance laborers and mechanics no less than the wage rate(s) indicated for the type of work they actually perform.

Steven A. Bales /s/ *Steven A. Bales*
Labor Relations Specialist
 HUD Labor Relations
 (Name, Title, Signature)

01/08/2020
Date

WORK CLASSIFICATION(S)	HOURLY WAGE RATES	
	BASIC WAGE	FRINGE BENEFIT(S) (if any)
Maintenance Mechanic	\$11.34	
Maintenance Mechanic Assistant	\$10.38	
Maintenance Laborer	\$8.78	
Janitor/Grounds Laborer (Seasonal)	\$8.56	
TRADES FOR MAINTENANCE CONTRACTS		
Carpenter	\$14.38	
Electrician	\$18.93	
HVAC Mechanic	\$17.96	
Landscaper/Groundskeeper	\$10.24	
Painter	\$11.74	
Plumber	\$17.71	
Tile Setter	\$15.78	

The agency employee benefit program has been determined by HUD to be acceptable for meeting the prevailing fringe benefit requirements.

(HUD Labor Relations: If applicable, check box and initial below.)

LR Staff Initial

	FOR HUD USE ONLY LR2000: Log in: Log out: OMW
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Unit Address	Unit Size
1. 608 NW 1st Street, Gainesville	4BR, 2Bath
2. 601 NE 10th Street, Gainesville	2 BR, 1 Bath
3. 7402 NW 121st Lane, Alachua	3BR, 2 Bath
4. 250 SE 74th Street, Gainesville	3 BR, 2 Bath
5. 612 NE 33rd Ave, Gainesville	4BR, 2 Bath
6. 16718 NW 175th Terrace, Alachua	3 BR, 2 Bath