

Request for Quote Tree Maintenance June 2021

Good Afternoon Everyone,

Following are the questions and respective answers for the Tree Maintenance June 2021 Request for Quote. Remember, all quotes and documents need to be provided to the ACHA by Thursday July 22, 2021 at 4 pm EST.

- Q. Will all work be awarded to one contractor or will you be dividing it up by area for award?
- A. We will be awarding to a single contractor. However, given the scope of work, it is possible that you may need to hire a sub-contractor. If so, please provide that information along with your quote.
- Q. It mentions 120 calendar day timeframe in the bid. Will there be adjustments made due to inclement weather as long as both parties agree? Also, you mention calendar days, does this mean you expect work on weekends and holidays as they fall into the timeframe?
- A. Yes, we will adjust for inclement weather and other reasonable delays. We will allow weekends and holidays with prior approval and specific periods to provide for respect to the residents.
- Q. Will ACHA provide the information of where to dispose of the debris? Will it be at county locations with no fee or is the contractor expected to absorb the disposal fees?
- A. You need to anticipate the cost of fees for disposal. ACHA does not have a location to dispose of the items nor do we have any arrangement with any public or private facility.
- Q. If there is additional work noticed by the contractor, what is the procedure for review and decision making with ACHA?
- A. The contractor would notify us and we would review the request and associated charges to make a determination regarding a potential change order.
- Q. Is there a particular order that the work must be completed in?
- A. We did not anticipate a particular order. However, given recent storms, a few will need to be addressed up front.
- Q. The terms for tree removal permits often require tree replacements including a determination of replacement tree species, size, proposed planting location and irrigation. Tree replacements are typically the property owner's responsibility. Will tree replacements also be a part of the tree service contractor's responsibility?
- A. Great question. It is our understanding that diseased and hazardous trees will not have this requirement. If so, we will work with the contractor to determine the best way to handle the situation. It may end up with an issued change order or we could handle it ourselves.

Q. (Will) ACHA or the tree contractor will be responsible for acquiring the tree removal permits required by each jurisdiction.

A. The contractor will be responsible for all permits. Please keep this in mind when completing your quote.

Q. Payment terms- How long to wait for payment once a property is completed?

A. We are set up as a net-30 basis, however usually cut checks every two weeks.

Q. Does the county handle permit request on removals and replanting requirements?

A. Permits are the responsibility of the contractor and are assigned by the governing agency of that municipality. Same goes with the tree replanting requirements.

Q. What does trim all around mean, around the building or the entire property?

A. Unless noted otherwise, this relates to the entire unit and building.

Q. On stumps the shavings will remain on the ground not hauled away?

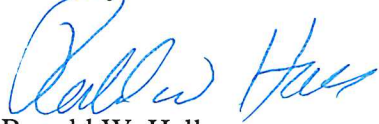
A. We are asking that all debris be transported away with the grounds raked out.

Additional Information

- If you have already provided a quote and feel that the questions and answers above may result in a change to what you have already provided, then you may provide an additional bid or submit updated paperwork as long as it is noted as such and provided to the ACHA by the deadline. We are unable to return bid packets.
- The Alachua County Housing Authority seeks the best service and price when seeking quotes for services. With that in mind, we will look at each bid and the ability of the company to complete the job. Although Change Orders are a possibility, do not low-bid with the intention to win a contract and then increase costs later through poor planning.
- ACHA reserves the right to adjust the work associated with this Request for Quote should funding availability become limited.

We look forward to receiving your quote at the Alachua County Housing Authority office located at 703 NE 1st Street Gainesville, FL 32601 by Thursday July 22, 2021 at 4 pm EST.

Sincerely,



Ronald W. Hall

Director of Operations