

ACHA Fixed Asset Disposal Form

Custodian Name		Ron Hall			Department Name		Public Housing			
Disposal Prepared By		Ron Hall			Disposal Approved By		Board of Directors			
Date Prepared		10/1/2020			Date Disposal Approved					
Removal Section					Does This Item Contain Hazardous Material?	Condition Section				
R1 Lost/Stolen		R4 Trade In				1 New		4 Repairs Required		
R2 Surplus Operative		R5 Sold				2 Used - Good		5 Salvage		
R3 Salvage		R6 Return To Title Holder				3 Used Fair/Poor		6 Scrap		
Asset Inventory Number	RC	Qty	Description, MFG, Model, Serial, Color		yes/no	Current Location	Condition Code	Reason for Disposition	Original Value	Current Value
Refrigerator		1								
	3		m#CTH16CYBRLWW s#MZ760054 a#000617		yes	room A	6	replaced		\$0.00
Stove		1								
	3		m#WLM210 s#DI100089 a#581		yes	room A	6	replaced		\$0.00
PTAC unit		1								
	3		m#LP090CED s#611KA00503		no	room A	6	replaced		\$0.00
Water Heater		3								
	3		m#RTG64DVP s#RHLP0910J03087 a#130		no	room A	6	replaced		\$0.00
	3		m#RTG64DVP s#RHLP0910J03039 a#1125		no	room A	6	replaced		\$0.00
	3		m#RTG64DVP s#RHLP1010J03427 a#missing		no	room A	6	replaced		\$0.00
Condensor Unit		1								
	3		m#384YC018310 S#2100E31605 a#174		no	room A	6	replaced		\$0.00
AirHandler		1								
	3		m#WKF038110502 s#KFCEA0501N05 a#170		no	room A	6	replaced		\$0.00
Release Certification										
Director of Operations Release					Date Disposal Approved					
Accounting Release					Date Disposal Approved					
Executive Director Release					Date Disposal Approved					
Board resolution Number and Release					Date Board Approved					